



You can contact Property Management Angela Pappin-Cole on 0208 891 4932, (Option 2) from 9:00 AM – 5:30 PM, Monday – Friday and or email [Angela@milestone-collis.com](mailto:Angela@milestone-collis.com)

### **OFFICE HOURS**

Monday – Friday: **9:00 AM – 6:00 PM**

Saturday: **10:00 AM – 3:00 PM**

Sunday: **Closed**

### **OUT OF HOURS EMERGENCIES**

In the event of an emergency, please contact us on **0758 092 8516**.

### **THINGS NOT CLASSED AS AN EMERGENCY**

- Broken Washing Machine
- Broken Fridge
- Broken Light Fitting
- Leaking Tap, i.e., Dripping
- Broken Window

### **EMERGENCY WOULD BE CONSIDERED**

- **A Gas Leak**
- **Electrical Failure**
- **Water Leak**
- **Boiler Breakdown**
- **Broken Door Lock So Cannot Gain Access to Property**

### **EMERGENCY CONTACT INFORMATION**

- **General Builders** – M Parker Developments – Matt Parker – **0795 646 2282**
- **Plumber** – Ford Gas Plumbing – Alan Ford – **0791 616 3607**
- **Electrician** – Reece Hill – **0797 700 7548**
- **Locksmith** – Kings Security – Paul King – **0788 985 0788**
- **Gas Leak** – Transco – **080 011 1999**