

GUARANTOR'S APPLICATION FORM

Title: Mr Mrs Ms Prof Dr Rev'd (circle)

Last Name:

First Name:

Middle Name:

Date of Birth:

Occupation:

Address:

Post Code:

Tel: (Home)
(Mobile)
(Work)

Email address:

Employment status: Employed / Self-Employed / Retired (circle)

Annual income: £

Name & Address of work place:

Email address and telephone number of contact:

UK Bank/Building Society Name:

Address:

Account no:

Sort code:

I am a: Homeowner UK/council tenant /private tenant/living with friends or relatives (circle)

It is essential that you supply us with a copy of your passport to prove your identity. You will also need to provide proof of your address. Please circle the documents you have attached to this form.

I have provided a copy of my passport plus a copy of a:

utility bill bank statement driving licence (circle)

Please advise if you have:

County court judgments	yes/no
Been made bankrupt	yes/no
IVA debt plans or consolidation	yes/no
Administration Orders	yes/no

If yes, please provide full details overleaf or on separate sheet

Name:

Signature:

Date:

NORTH OXFORD PROPERTY SERVICES

CONSENT FORM

I, the undersigned, hereby confirm that I accept and agree to North Oxford Property Services obtaining information and confirmation that I am **employed at / receive a pension from / self-employed:**

Company Name:

Applicant's Name (printed) :

Date:

Applicant's Signature :

North Oxford Property Services Ltd
47 Walton Street
OXFORD
OX2 6AD

Agent acting on behalf of the Landlord –

Deed of Guarantee

Guarantor's name:
Guarantor's address:
Tenant:
Property:
Tenancy Start Date:

I/We agree to act as guarantor on behalf of the above named tenant in respect of the conditions contained in the following clauses and those of the attached tenancy agreement.

If the tenant fails to pay the rent under the tenancy agreement on the date it is due, I/we will pay the rent as soon as I/we are asked, together with interest and charges as set out in the tenancy agreement.

If the tenant fails to carry out any of their responsibilities in the tenancy agreement I/we will do so instead and will cover in full any liability, loss or damage and expense suffered as a result of the tenant failing to carry out any of their responsibilities.

If the tenancy continues beyond the end date set out in the tenancy agreement, and the tenant for whom I am providing a guarantee remains a tenant at the property, this guarantee also applies to that period at the rent payable during that period.

I/We will still be responsible under this agreement if the tenancy agreement is changed in any way provided that any changes are agreed with all parties to the agreement.

I/We understand that the tenancy issued will be a Joint Assured Shorthold Tenancy and will be of a joint and several liability nature and that, as such, the tenant is responsible for ensuring that the tenancy agreement provisions are met.

If I/We have entered into this agreement with more than one person, I/we understand that our responsibilities can be enforced against us jointly or against each of us separately.

It is agreed that there shall be no right to cancel this Agreement once the tenancy has begun and the Consumer Protection (Distance Selling) Regulations 2000 shall not apply in this case.

This agreement is executed and delivered as a deed.

Signature(s) _____

Your signature(s) must be witnessed by somebody who is not a member of your family.

Witness's name: _____

Witness's signature _____

Witness's address: _____

Date _____

DECLARATION

I hereby confirm that the information provided by me is to the best of my knowledge true and I have no objections to the information being verified by whatever means deemed necessary. I understand that the results of the findings may be forwarded to the landlord of the property and may be accessed again should I default on my rental payment. I agree to North Oxford Property Services searching the files of a Credit Reference Agency and IDS Ltd., the insurance industry's data collection agency, which will keep a record of that search. I also understand that no details of the searches will be given to me by the letting agent and/or landlord, but I may request the name and address of the Credit Reference Agency to whom I may apply for a copy of any information provided. I understand that the information I have supplied will be confirmed by my reference. I also confirm that in the event of my defaulting on the rental payment, that any such default may be recorded with the Credit Reference Agency and IDS Ltd, who may supply the information to other credit companies or insurers in the quest for responsible granting of tenancies, insurance and credit.

Guarantor's signature.....Date:.....

Employment Reference

Company Address:

Employee Name:

We would be grateful if you would kindly answer the following questions and return this reference to us.

1. Applicants monthly salary? £ **Net/Gross**

2. Is the employee reliable and trustworthy? **Yes/No**

3. In your opinion, would the above person make a suitable guarantor? **Yes/No**

4. How long has the above named applicant been an employee? **Years** **Months**

5. Is the employment a permanent position or fixed term contract?

6. If a probation period exists please specify length? **Years** **Months**

7. How long and in what capacity have you known the above person?

8. Any other comments you feel might help with this applicants application?

Signature _____ Print Name _____

Company _____ Position _____

Date _____

Pension reference

Referee name:

Reference request for:

We would be grateful if you would kindly answer the following questions and return this reference to us.

9. Applicants monthly or annual pension? **£** **Net/Gross**

10. In your opinion, would the above person make a suitable guarantor? **Yes/No**

11. How long has the above named applicant been in receipt of a pension?
_____Years_____Months

12. Any other comments you feel might help with this applicants application to be a guarantor?

Signature _____ Print Name _____

Company _____ Position _____

Date _____

Accountant reference:

Referee name:

Reference request for:

We would be grateful if you would kindly answer the following questions and return this reference to us.

13. Applicants monthly or annual income? **£** **Net/Gross**

14. In your opinion, would the above person make a suitable guarantor? **Yes/No**

15. How long has the above named applicant been self-employed?
_____ **Years** _____ **Months**

16. Any other comments you feel might help with this applicants application to be a guarantor?

Signature _____ Print Name _____

Company _____ Position _____

Date _____