

## PRIVACY AND DATA PROTECTION INFORMATION

### PERSONAL INFORMATION WE GATHER

Name / Address
Contact Numbers
Email Addresses
Passport ID
Driving Licence ID
Proof of Address
IP Address
Signature / Signatures
Legal Representative Details
Power of Attorney

### WHO WE RECEIVE INFORMATION FROM

The Client (Vendor)
Solicitors
Legal Representatives
Power of Attorneys
Financial Services
Relocation Services
Domestic Energy Assessors
Referrers
Property Portals
Recommendations
Governing Bodies including Property Ombudsman

### WHO WE SHARE INFORMATION WITH

Solicitors and Legal Representatives
Financial Advisors
Financial Services
Software Providers
Relocation Services
Domestic Energy Assessors
Money Laundering Checks
Governing Bodies including Property Ombudsman
Our Office Network

### MARKETING

PJ Magazine and External Publications
Newsletters
Promotions
Property Photos for Portals
Property Photos for Offices

### WHERE WE STORE INFORMATION

Password Protected IT
Hard Copies Are Securely Locked in Alarmed Offices