



LANDLORD FEES:

Please note that all charges include VAT and are subject to change, subject to reasonable prior notice and/or changes to VAT, which is currently set at a rate of 20%.

The following services are as defined in our terms of business, unless otherwise agreed.

Let Only: **14.4% of the annual rent** (12% + VAT)
subject to a minimum fee of **£840** (£700 + VAT)
Marketing & advertising; negotiating offers;
tenant checks; drawing & executing paperwork;
3rd party contractor instruction where required.

Rent Collect: **17.4% of the annual rent** (12.5% + VAT)
subject to a minimum fee of **£900** (£750 + VAT)
As above plus collection of rent.

Full Management: **22.8% of the annual rent** (19% + VAT)
subject to a minimum fee of **£1,680** (£1,400 + VAT)
As above plus daily management of
the property maintenance.

Renewal fees for extended, renewed and periodic tenancies:
Such fees are as defined above.

Optional and non optional fees:

Tenancy Agreements:	£210 (£175 plus VAT)
Addenda or Memoranda:	£210 (£175 plus VAT)
Deposit Registration (annually):	£48 (£40 plus VAT)
Deposit Dispute referred for arbitration:	£180 (£150 plus VAT)
Tenant referencing:	£48 (£40 plus VAT)
Sale of property:	1.8% inc VAT

Inventory Make & Check In: Subject to rates levied by the inventory company, between **£100 - £350**

Inventory Check Out: Subject to rates levied by the inventory company, between **£100 - £350**

Renovations: (Subject to minimum invoiced works of £500) **12%** of invoiced works (10% plus VAT)

Abortive letting: **£480** (£400 plus VAT) plus **£48** (£40 plus VAT) per tenant
referenced

Court Attendance:	<i>Per half day</i>	£432	(£360 plus VAT)
Land Registry search:		£24	(£20 plus VAT)
Non Managed Key Holding:	<i>Per tenancy</i>	£48	(£40 plus VAT)
Property Attendance:	<i>Per hour</i>	£72	(£60 plus VAT)
Collection of income tax:	<i>Per quarter where required</i>	£144	(£120 plus VAT)
HMRC Returns:	<i>Annual when requested</i>	£72	(£60 plus VAT)
Copy annual statements:		£72	(£60 plus VAT)
Copy statements:	<i>Per copy</i>	£8.40	(£7.00 plus VAT)

Interest on unpaid monies due: **5%** above base rate of Barclays Bank PLC

www.maalems.co.uk

Earlsfield & Wandsworth Office
344 Garratt Lane
Earlsfield, London SW18 4EL
Tel: 020 8875 9200
earlsfield@maalems.co.uk

